



# **Bribie and District Woodcrafters Association Inc.**

## **By-Laws**

Amended January 2026

# By-Laws

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The following By-Laws and any subsequent amendments thereto, are to be read in connection with and are subservient to the Rules of the Association - ***refer Clauses 26.1 to 27.2 of the Association's Constitution.***

## 1. For the purposes of these By-Laws

- a) the Association's major emphasis is at all times directed to the greatest possible policy of personal and collective safety in all aspects of the operation of the tools/equipment and other property of the Association
- b) the Association premises, hereafter known as the premises, are those premises occupied by the Association as of right
- c) the operational hours of access to the Association premises are 8:00 AM to 4:00 PM Monday to Friday
- d) outside operational Hours, access will be subject to the approval of the Management Committee (Committee)
- e) the Duty Officer is the member, nominated by the Committee, as responsible for the good conduct of the premises, at a particular time; where the nominated member is unable to attend, that member may appoint another member for this function
- f) the security of the premises, e.g. locking of doors and windows is the responsibility of the Duty Officer (as per the Duty Officer Report Sheet)

## 2. All members attending the premises

- a) excluding those on official business, members shall not enter or remain on the premises unless accompanied by at least one other member
- b) shall promptly record their arrival and departure at the premises in the register provided for that purpose
- c) shall not operate any tool/equipment unless accredited on that equipment or supervised by at least one other accredited member and be confident that they can do so without danger to themselves or others
- d) shall comply with this Associations "Accreditation Policy and Safe Operating Procedures" in respect of all property of the Association on the premises
- e) shall not bring or consume illicit drugs or alcohol on the Association's premises, or operate equipment while under the influence of illicit drugs or alcohol – ***alcohol may be consumed at social function, approved by the Committee***



## By-Laws

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- f) shall not smoke/vape on the premises unless four (4) metres away from the concrete apron or awning
- g) shall not express views, whether spoken, written, or electronically communicated that may be perceived as: ♦ offensive ♦ threatening ♦ personally abusive or belittling to any person ♦ detrimental to Woodcrafters' community standing
- h) must be respectful to all people regardless of personal differences, culture, gender, non-binary, religious or political beliefs
- i) shall ask for assistance from duty officer or an accredited senior member present if unsure about any operational procedures
- j) shall be required to reimburse the association for damage to equipment caused by that member's incorrect use of that equipment and/or by not complying with the Association's "Accreditation Policy and Safe Operating Procedures". Reimbursement to be determined by the Committee
- k) shall use Association equipment only on days nominated by the Committee
- l) shall at all times adhere to and observe workshop rules and comply with the Association's "Accreditation Policy and Safe Operating Procedures"
- m) all members will, at least once annually, participate in a one-hour workshop based on the familiarisation and utilisation of the contents of the Association's first aid cabinet
- n) must pay membership fees for the upcoming year no later than 31st December of the current year of membership. Unfinancial members **will not be** permitted access to any workshop facilities or equipment
- o) if non-financial for more than 12 months, must reapply as a new member and undertake induction training and undergo accreditation prior to use of any workshop equipment





**WHAT YOU MAKE FROM A TREE SHOULD BE AS  
MIRACULOUS AS WHAT YOU CUT DOWN**

RICHARD POWERS  
THE OVERSTORY  
PENGUIN 2019