



**Bribie and District Woodcrafters  
Association Incorporated**

**MEMBER INFORMATION  
BOOKLET**





## About Us

The Bribie and District Woodcrafters Association Inc., which is incorporated under the Association Incorporation Act 1981, came into existence on the 4th October 1996, with a mere handful of members who shared a common interest in woodworking. These early meetings were initially held in the storeroom of the Bribie Island Community Arts Centre.

As membership grew, it became apparent that what the group needed most was permanent accommodation. After much searching for a suitable site with assistance from the local Caboolture Shire Council and Committee of the Community Arts Centre, the group was graciously allocated the use of a site at the rear of the Arts Centre Complex.

After much fund raising and hard work, the time finally arrived when Trevor Peters, the inaugural President of the Bribie and District Woodcrafters Inc. officially opened the group's new home on Tuesday, 8<sup>th</sup> April, 1997.

Classes and workshops were started in most aspects of working with wood including turning, carving, pyrography and marquetry. These classes and workshops were initially all conducted in the "Trevor Peters Building" (as it has now become officially named)

However, as interest amongst locals continued to grow and membership increased, it once again became apparent that more workshop space was desperately needed. So, it was back to fundraising once more. After many raffles etc., members had raised \$50,000 and with a grant of \$10,000 from the local Caboolture Council, work began on a second, larger workshop. Finally, in September, 2003 the "Derek Hillier Workshop" was officially opened.



The opening of this second workshop has allowed the activities to be split in two sections, a "clean" (i.e., pyrography, marquetry) which are carried out in the Trevor Peters Building, and "dirty" (turning, carving, etc.) done in the Derek Hillier Workshop.

An application for a grant from the Gambling Community Benefit Fund was successful in September 2003 which has enabled the installation of a complete dust extraction system in the "dirty" workshop.

In May 2010 funding was received from the Gambling Community Benefit Fund for the timber compound when completed was christened "The Fred Meyer Compound".

Over the years with hard work and successful applications for grants Woodies (the Club) has become what you see today.

### **Club Goals**

To foster and promote an active interest in all matters relating to the history, development and artistic expertise of working with wood. To raise funds for Club activities and for the improvement of the association. Where agreed, raise funds for charitable organisations, research and community projects which will further the standing of the association in the community.

### **Management Committee**

The Committee is charged with the general management of the association in accordance with the rules and by-laws approved for the purpose of the incorporation. Management Committee meetings are held on the third Tuesday of the month commencing at 8:00 AM.



## General Meetings

Our Annual General Meeting is held in March and the Club's financial year is from 1<sup>st</sup> January to 31<sup>st</sup> December. All annual fees are due from the start of the year. On 1<sup>st</sup> March a member becomes un-financial if fees have not been paid. Any members paying after that date are not eligible to vote at the Annual General Meeting of that year and cannot use the workshop facilities after that date.

Monthly Members' General Meetings are held on the fourth Tuesday of each month commencing at 9:00 AM. These meetings are designed to keep members up to date on events within the Club and information from management committee meetings. At times there is a "show and tell" opportunity or a guest speaker from a local organization may be present.

## Workshops

Workshops incorporating general training are held regularly during the year in most aspects of woodworking. Currently, workshops and workshop hours are as follows.

<b>Monday</b>	Open Workshop	8:00 AM to 12:00 PM Workshop Fee \$5 Tea/Coffee \$1.00
	Power Carving	12:00 PM to 4:00 PM Workshop Fee \$5 Tea/Coffee \$1.00
<b>Tuesday</b>	Pyrography	12:00 PM to 4:00 PM Workshop Fee \$2 Tea/Coffee \$1.00



	Marquetry	12:00 PM to 4:00 PM Workshop Fee \$2 Tea/Coffee \$1.00
	Intarsia	12:00 PM to 4:00 PM Workshop Fee \$2 Tea/Coffee \$1.00
	Scroll Saw	12:00 PM to 4:00 PM Workshop Fee \$5 Tea/Coffee \$1.00
<b>Wednesday</b>	Chisel Carving	8:00 AM to 12:00 PM Workshop Fee \$5 Tea/Coffee \$1.00
	Wood Turning	12:00 PM to 4:00 PM Workshop Fee \$5 Tea/Coffee \$1.00
<b>Thursday</b>	Open Workshop	8:00 AM to 12:00 PM Workshop Fee \$5 Tea/Coffee \$1.00
<b>Friday</b>	Turning Workshop	8:00 AM to 12:00 PM Workshop Fee \$5 Tea/Coffee \$1.00
	Box Making	12:00 PM to 4:00 PM Workshop Fee \$5 Tea/Coffee \$1.00
<b>Saturday</b>	Only by prior arrangement and between the hours of:	8:00 AM to 12:00 PM Workshop Fee \$5 Tea/Coffee \$1.00



For any member accessing the Tea/Coffee facilities at any workshop a charge of \$1.00 applies.

Members who attend at any time and work only on Club projects the workshop fee of \$5.00 does not apply.

Other workshops in Tool Sharpening, Finishing, Toy Making and Furniture Making are occasionally scheduled. Dates for these workshops will be advised.

### **Training Courses**

A number of courses are conducted throughout the year for Beginners, Intermediate and Advanced Students. The maximum student number is six. All timber, tools and machinery are provided by the Club. Information relating to current and upcoming courses is available on the noticeboard within the clubhouse. Courses vary in duration and cost and are limited to small class sizes to ensure all participants have hands-on experience.

### **Notice Boards**

There are various notice boards located in and around the clubhouse. Members are encouraged to read the notices.

### **Annual Competition and Exhibition**

An annual competition/exhibition is held each October in the Matthew Flinders Gallery at the Community Art Centre. Members pride themselves on the standard of work entered in the Competition and Exhibition, which has become a premier event for the district, with people from many intra/inter-regional and interstate Woodcrafting Clubs and Men's Sheds visiting our annual exhibition.

All members are welcome to provide items they have made for display or sale, or as an entry to the competition.



Articles for display and sale are expected to be of a high quality as this event is a showcase of our woodworking skills. The competition is open to all members and includes sections for all the different facets of woodworking. Places are awarded for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> for Junior, Novice, Intermediate, Advanced and Masters in each section.

The Club's Annual Dinner is held in November at a local venue on Bribe Island for members and families. Competition Award Certificates are presented at this dinner to all section winners.

The "Woodie of the Year" is also awarded at the dinner to a Club member who has received the highest number of votes from their Club peers.

### **"Shavings" Newsletter**

A monthly newsletter is produced for the Club as a further service to members. It is in your interest to read it and keep up with the news on Club activities. If you have an email address, you will be advised by email when the newsletter is available for download from our website. For those without email facilities, hard copies are available in the clubhouse.

To contribute to the newsletter, please contact the Editor.

### **First Aid**

All members when joining the Club undergo a First Aid familiarisation introduction to the First Aid cupboard located in the clubhouse and a refresher course at the beginning of each year. There are two safety officers who conduct these courses and keep a track of what is needed in the first aid boxes. Serious incidents/accidents must be recorded in the Incident Book which is also in the first aid cupboard.



## **Member Obligations and Assistance**

As with all Clubs, its success is reliant on the efforts of its members. A Club doesn't survive on membership and daily workshop fees alone. The benefits you get depend on what you contribute. There are many areas where you can assist for the betterment of the Club.

You must abide by the Association's Workplace Health and Safety rules and ensure you record your name and times in the "attendance sign on book".

Be prepared to volunteer where you can. There are several areas where you might enjoy assisting. Ask any of your fellow members if you can help in any of the following areas to support your Club.

Timber, Maintenance, Monthly Craft Markets, Annual Exhibition, Fundraising, Miscellaneous social events.

## **Accreditation and Equipment Usage**

When becoming a member, you must obtain accreditation on all machinery you intend to use and be deemed competent before using it (see "Accreditation Policy and Safe Operating Procedures" handbook) or else seek assistance from another Club member. Certain items of equipment can only be used by authorised members. There is a fee for using equipment when at the Club as stated under the Workshop's heading.

## **Workshop Supplies**

The Club buys a number of woodworking items at wholesale prices and makes these available to members at a reduced price. Items include lacquer, thinners, clock parts, pen parts, sandpaper and many other items. Workshop Supplies can be purchased on Monday and Thursday mornings between the





hours of 8:00 AM to 10:00 AM. Items are available at other times by arrangement. For all workshop supplies, please see the Duty Officer.

### **Wood Samples**

Two large wood sample boards are available at the Club to assist you in identifying timber species. These boards contain over three hundred samples of Australian timbers and each sample has a half coating of finishing product to enable you to see the difference between the raw timber and the finished timber. Along with the sample boards are two reference manuals. Each of the samples has a reference number to enable easy lookup in the manuals, either by common name or botanical name. If you have any questions or are able to supply more samples, please contact a member of the committee.

### **Monthly Open Day**

Woodcrafters holds an Open Day on the last Sunday of each month from 8:00 AM to 12:00 PM, where, in addition to woodcrafting demonstrations, members display items of woodcraft and art for sale at individual stalls. Stall holders pay Woodcrafters a 10% commission on their daily takings on the day. Members are also asked to provide items for the Club sales table as additional fundraising.

### **Timber Sales**

The Club has a large collection of slabbed timber held in the wood compound. This timber is available for sale to members and the public, but member pricing is very reasonable.

### **Tools & Equipment Catalogues**

A variety of catalogues on woodworking tools, machines and equipment are available in the Club's library. Please feel



free to use these catalogues but return them for the benefit of other members. If you have additional current catalogues, please add them to the collection if you would like to share.

### **Library**

The Club maintains a library of reference books and magazines which are available on loan to members. Full details on borrowing books can be found in the library.

### **Club Website**

The Club has its own website to provide members with information on activities and events.

The address is: <http://www.bribiewoodies.org.au>

## **BY-LAWS**

The following By-Laws and any subsequent amendments thereto, are to be read in connection with and are subservient to the Rules of the Association.

### **1. For the purposes of these By-Laws:**

- a)** the Association's major emphasis is at all times directed to the greatest possible policy of personal and collective safety in all aspects of the operation of the tools/equipment and other property of the Association;
- b)** the Association Premises, hereafter known as the premises, are those premises occupied by the Association as of right;



- c) the Custodians of the Keys are members approved by the Committee to hold the keys to the premises on behalf of the Committee;
- d) the Operational hours of access to the Association premises are 8:00 AM to 4:00 PM Monday to Friday;
- e) outside Operational Hours, access will be subject to the approval of any member who is Custodian of the Keys;
- f) the Duty Officer is the member, nominated by the committee, as responsible for the good conduct of the premises, at a particular time; where the nominated member is unable to attend, that member may appoint another member for this function; outside Operational Hours that member shall be the member to whom the keys of the premises are issued by a Custodian of the Keys; and
- g) the Security of the premises, e.g., locking of doors and windows is the responsibility of the Duty Officer.

**2. All members attending the premises:**

- a) shall not enter or remain on the premises unless accompanied by at least one other member;
- b) shall promptly record their arrival and departure at the premises in the register provided for that purpose;



- c)** shall not operate any tool/equipment unless accredited on that equipment or supervised by at least one other accredited member and be confident that they can do so without danger to themselves or others;
- d)** shall comply with this Associations Accreditation Safety Procedures in respect of all property of the Association on the premises;
- e)** shall refrain from consuming alcoholic beverages within the premises - unless at a social function, previously approved by the Committee;
- f)** shall not smoke on the premises unless 4 metres away from the concrete apron or awning;
- g)** shall ask for assistance from duty officer or a senior member present if unsure about any operational procedures;
- h)** shall be required to reimburse the association for damage to equipment caused by that member's incorrect use of that equipment and by not complying with the "Accreditation Policy and Safe Operating Procedures" manual. Reimbursement to be determined by the committee;
- i)** shall use association equipment only on days nominated by the committee, e.g., Monday, Thursday or Saturday mornings or by specific permission of the tutorial class leader;
- j)** shall at all times adhere to and observe workshop rules; and



- k)** all members will, at least once annually, participate in a one-hour workshop based on the familiarisation and utilisation of the contents of the association's first aid cabinet.

### **Location**

Rear of Bribie Island Community Arts Centre  
191 Sunderland Drive  
Banksia Beach  
Bribie Island, Queensland

Postal Address:  
PO Box 528  
Bribie Island  
Queensland 4507

Website: <http://www.bribiewoodies.org.au>



