

Bribie and District Woodcrafters Association Incorporated

The Association is incorporated under the Associations Act 1981 and came into being on 4th October 1996. Our Annual General Meeting is held in early March and the Club's financial year is from 1 January to 31 December. All annual fees are due from the start of the year – on 1 March a member becomes un-financial if fees have not been paid.

Club Goals

To foster and promote an active interest in all matters relating to the history, development and artistic expertise of working in wood. To raise funds for club activities and for the improvement of the association. Where agreed, raise funds for charitable organisations, research and community projects, which will further the standing of the association in the community.

Management Committee

The Committee is charged with the general management of the association in accordance with the rules and by-laws approved for the purpose of the incorporation. Management Committee meetings are held monthly on the third Tuesday commencing at 9 am. Minutes from these meetings are available for member perusal and can be found in a folder adjacent to the sign-in book.

Current management committee members are:

President:	John Keenan	Phone: 07 3408 3958 Email: oldsalt@powerup.com.au
Vice President:	John Grubb	Phone: 07 5429 5096 Email: jgrubby1@bigpond.com
Secretary:	Alan Stimson	Phone: 07 5497 7556 Email: alanstimson356@gmail.com
Treasurer:	Ivan Medew	Phone: 0422 041 889 Email: ivanjan@live.com.au
Committee:	Kim Bowers	Phone: 07 54954683 Email: cckbowers@virginbroadband.com.au
	Arthur Horsfall	Phone: 07 34088470 Email: aad.horsfall@bigpond.com
	John Arkininstall	Phone: 07 34088815 Email: jarkinst@bigpond.net.au
	Gert Hietzke	Phone: 07 3408 6545 Email: dummeins@gmail.com
	Joanna Hietzke	Phone: 07 3408 6545
	Shavings Editor	Email: bribieshavings@gmail.com
	John Brodie	Phone: 07 3408 6251 Email: brodiej3151@bigpond.com
	Leslie Griffin	Phone: 07 3410 8988 Email: jfgriffin@bigpond.com.au
	Bob Hingston	Phone: 07 3408 1728 Email: bobncat@bigpond.com

Workshops

Workshops incorporating general training are held regularly during the year in most aspects of woodworking. Currently, those workshops are:

Monday	Open Workshop	8am to Noon	Workshop Fee \$4
	Power Carving	1pm to 4pm	Workshop Fee \$4
Tuesday	Pyrography	1pm to 4pm	Workshop Fee \$2
	Marquetry	1pm to 4pm	Workshop Fee \$2
	Scroll Saw	1pm to 4pm	Workshop Fee \$4
Wednesday	Chisel Carving	8am to Noon	Workshop Fee \$4
	Craft Table Workshop	1pm to 4pm	Workshop Fee Nil
Thursday	Open Workshop	8am to Noon	Workshop Fee \$4
Friday	Box Making	1pm to 4 pm	Workshop Fee \$4

Other workshops in Sharpening, Finishing, Toy Making and Furniture Making are programmed and dates are to be advised.

Training Courses

A number of courses are conducted throughout the year including Woodturning for Beginners, Intermediate and Advanced Students. These courses are conducted over a six week period usually on a Tuesday or Thursday afternoon dependent on instructor's availability. The maximum student number is six. All timber, tools and lathes are provided by the club and the course fees are \$50 for each. Information relating to current and upcoming courses is available on the blackboard within the clubhouse and on our website. The courses vary in duration and cost and are limited to small class sizes to ensure all participants have hands-on experience.

General Meetings

General meetings are held on the 2nd and 4th Tuesday of each month commencing at 9am. These meetings are designed to keep members up to date on events within the club and information from management committee meetings. The meetings also incorporate a "show and tell" segment where any member is able to show an item they have made and describe methods used. On many occasions, talks and demonstrations are provided from suppliers on a variety of tools and topics. Dates for future speakers are advised at the meetings and is also posted on our website.

Notice Boards

There are various notice boards located in the clubhouse and adjacent to the roller door of the clean shed. These boards include items for sale, information bulletins, current and future training courses, social events, library reference book listing and member contact lists.

Tools & Equipment Catalogues

A variety of catalogues on woodworking tools, machines and equipment are available in the clubhouse adjacent to the notice boards. Please feel free to use these catalogues but return them for the benefit of other members. If you have additional current catalogues, please add them to the collection.

Library

The club maintains a library of reference books and magazines which are available on loan to members. A listing of available books and magazines is available on the notice board. Each book has a card inside the front cover. When borrowing a book, fill in the card with your name and the date

and place the card in the box provided. . When returning the book, retrieve the card, fill in the date returned and place the card back inside the book. Please file the book according to the reference number on the cover. The library is maintained by various club members and if you have any problems or questions, please contact the committee. The club also has a collection of fiction and non-fiction books available to all members for a small donation. You may borrow these books at any time. If you have any excess books at home, please feel free to donate them to the club for the benefit of other members.

Shop

The club buys a number of woodworking items at wholesale prices and makes these available to members at a reduced price. Items include lacquer, thinners, clock parts, pen parts, sandpaper and many other items. The shop is open on Monday and Thursday mornings and items are available at other times by arrangement. For all shop items, please see Jack Sweeney. If you consider there are other items that the shop should stock, please advise Jack.

Timber Sales

The club has a large collection of slabbed timber held in the wood compound. This timber is available for sale to members and the public, but member pricing is very reasonable. Most timber is priced at \$2 per super foot and some specialised timbers at a slightly higher price. You may purchase this timber on Monday and Thursday mornings. Please see Jack Sweeney.

Projects and Equipment Usage

Outside of the general workshops, members may use the club equipment on Monday or Thursday mornings for their own projects. You must be accredited and deemed competent to use the equipment or seek assistance from another club member. The fee is \$4 per session. Certain equipment can be used only by authorised members and these include the horizontal bandsaw, ripping table saw Torque Work Centre and 2 stroke chain saws. Members who can use these on your behalf are Roy Molyneux, Jack Sweeney, Arthur Horsfall, Kim Bowers, John Arkinstall and Colin Linsley. There may be times when the club equipment on Monday and Thursday morning is undergoing maintenance which takes priority.

Wood Samples

Two large wood sample boards are available at the club to assist you in identifying timber species. These boards contain over 300 samples of Australian timbers and each sample has a half coating of finishing product to enable you to see the difference between the raw timber and the finished timber. Along with the sample boards, are two reference manuals. Each of the samples has a reference number to enable easy lookup in the manuals, either by common name or botanical name. If you have any questions or are able to supply more samples, please contact:

Roy Molyneux on 07 3408 7028 or email roy@bic.net.au

Socials and Functions

These are regularly organised where club members and family can meet for barbeques, dinners and outings to other woodworking groups and woodworking shows.

Annual Exhibition and Competition

An annual exhibition and competition are held in October in the main Art Centre gallery. All members are welcome to provide items they have made for display or sale or as an entry to the competition. Articles for display and sale are expected to be of a high quality as this event is a showcase of our woodworking skills.

The competition is open to all members and includes sections for all the different facets of woodworking. Places are awarded for 1st, 2nd and 3rd for Novice, Intermediate and Advanced in each section. An Awards dinner is held in November at a local venue on Bribie Island for members and families and certificates are handed out at this dinner to all competition winners. The “Woody of the Year” is also awarded at the dinner to the member who has received the highest number of votes.

Monthly Craft Market

The Art Centre holds a craft market on the 4th Sunday of each month. There are a variety of stalls and our club is a major contributor. Various demonstrations are conducted in the workshop and members are free to set up their own display to sell their items. Donations of items for the club to sell are also welcome and can be placed on the table next to the raffle ticket sellers. All sales are handled through the table adjacent to the raffle ticket sellers. The volunteer manning this table holds a float, records all item sales with the member’s name and item description and will wrap items as required. Please ensure that any items you wish to sell have a removable sticker with your name and the selling price. The club retains a 10% commission on member sales and distributes the takings on the following Monday morning to each member who has sold items.

Club Website

The club has its own website to provide members with information on activities and events. If you are unable to attend general meetings, the website will provide access to most of the information required. The address is: <http://bribiewoodies.org.au>

First Aid

A first aid cabinet is located in the clubhouse adjacent to the main doors. The cabinet also contains a portable first aid kit. Please advise the committee if items are required for the kits. The first aid cupboard also contains an Incident Book. This book is to be filled out for all serious incidents/accidents where first aid is required.

Member Obligations and Assistance

As with all clubs, its success is reliant on the efforts of its members, especially in the donation of their time for all the jobs that are required to be completed to keep the club running. After joining the club, ensure you obtain Accreditation for all equipment that you intend to use. See Bob Hingston for accreditation. Ensure you record your name and the time in and out in the Attendance Book.

Other Club Newsletters

Various other woodworking clubs provide a copy of their newsletter to our club and these are filed in a folder in the clubhouse next to the catalogues

“Shavings” Newsletter

A bi-monthly newsletter is produced by the club as a further service to members. If you have an email address, you will be advised by email when the newsletter is available for download from our website. For those without email facilities, hard copies are available in the clubhouse adjacent to the sign-in book. To contribute to the newsletter, please contact the Editor (Joanna Hietzke 07 3408 6545 bribieshavings@gmail.com).

Register.

This folder is on the counter in the clubhouse. Please pay **your 50 cents** for morning and/or afternoon tea. There is a money container next to the attendance register for this purpose.

There are a variety of jobs where you can volunteer assistance:

- 1. Timber:** Monday and Thursday morning working bee – slabbing of timber, sizing and preparation of timber and stacking of timber for sale to members and the public. There are also other occasions when timber has to be collected from various locations around the district.
- 2. Maintenance:** Monday and Thursday morning working bee – maintenance of club equipment and buildings.
- 3. Monthly Craft Fair:** On the Saturday morning after 11am prior to the craft fair day, clean up the sheds and setup in preparation for the fair. Provide assistance on fair day with putting out signs, setting up covers, manning the sales float table and demonstrating and manning the BICAS barbeque and kitchen twice a year.
- 4. Fundraising:** Making items to raffle each market day and for the Christmas raffle, manning the raffle ticket selling table on market days and in September October, manning ticket selling tables at the local shopping centres.
- 5. Annual Exhibition:** Assisting with the setup of the exhibition in October and the cleanup at the finish, manning the floor during the exhibition.
- 6. Other:** Photography, provided for kitchen supplies, volunteer lunches, social events, tutoring and assisting tutors, contribute to shavings newsletter, Christmas party setup, library and duty officers.

BY-LAWS

The following By-Laws and any subsequent amendments thereto, are to be read in connection with and are subservient to the Rules of the Association.

1. For the purposes of these By-Laws:-
 - a) the Association's major emphasis is at all times directed to the greatest possible policy of personal and collective safety in all aspects of the operation of the tools/equipment and other property of the Association;
 - b) the Association Premises, hereafter known as the premises, are those premises occupied by the Association as of right;
 - c) the Custodian of the Keys are member/s approved by the Committee to hold the keys to the premises on behalf of the Committee;
 - d) the Operational hours of access to the Association premises are 9 am to 4 pm daily;
 - e) Outside Operational Hours access will be subject to the approval of any Custodian of the Keys;
 - f) the Duty Officer is the member, nominated by the committee, as responsible for the good conduct of the premises, at a particular time. Where the nominated member is unable to attend that member may appoint another member for this function. Outside Operational Hours that member shall be the member to whom the keys of the premises are issued by a Custodian of the Keys; and

- g) the Security of the premises e.g. locking of doors and windows is the responsibility of the Duty Officer.

2. All members attending the premises:-

- a) shall promptly record their arrival and departure at the premises in the register provided for that purpose;
- b) shall not operate any tool/equipment unless accredited to use that tool/equipment and accompanied by at least one other member;
- c) shall not enter or remain on the premises unless accompanied by at least one other member - Duty Officer exempted;
- d) shall comply with all Association written and commonly accepted forms of safety procedures in respect of all property of the Association or property on the premises;
- e) shall not operate or attempt to operate, on premises or at an Association project, any Association tool/equipment unless they:-
 - i. are confident that they can operate that tool/equipment, without danger to themselves and others;
 - ii. can operate that tool/equipment in compliance with the applicable Safety Procedures;
 - iii. have been accredited to use that tool/equipment
- f) shall refrain from smoking or consuming alcoholic beverages within 4 metres of any structure of the Club - unless at a social function, previously approved by the Committee.